

# YHI INTERNATIONAL LIMITED

Company Registration No. 200007455H



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## ANNUAL GENERAL MEETING OF THE COMPANY TO BE HELD BY WAY OF ELECTRONIC MEANS ON WEDNESDAY, 28 APRIL 2021 AT 10.00 A.M.

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1. **Date, time and conduct of Annual General Meeting of the Company.** Pursuant to the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020, the Annual General Meeting (“AGM”) will be held by way of electronic means on Wednesday, 28 April 2021 at 10.00 a.m. (Singapore time) for the purpose of considering and if thought fit, passing, with or without any modification, the Ordinary Resolutions set out in the Notice of AGM.
2. **Notice of AGM and Proxy Form.** Printed copies of the Notice of AGM, the annual report for the financial year ended 31 December 2020 (“Annual Report”), the Proxy Form and the letter to Shareholders dated 5 April 2021 (“Letter to Shareholders”) will not be sent to Shareholders. The Notice of AGM, the Annual Report, the Proxy Form and the Letter to Shareholders may be accessed on the Company’s website at the URL [www.yhigroup.com/investor/agm2021](http://www.yhigroup.com/investor/agm2021) and will also be made available on the Singapore Exchange Securities Trading Limited website (the “SGXNET”) at <https://www.sgx.com/securities/company-announcements>.
3. **Attendance at the AGM of the Company.** Due to the current COVID-19 advisories issued by the relevant authorities in Singapore and the related safe distancing measures in Singapore, the AGM will be held by way of electronic means and Shareholders will not be able to attend the AGM in person.
4. **Participation at the AGM electronically.** Alternative arrangements have been made by the Company to allow Shareholders to participate at the AGM via electronic means. Such alternative arrangements include:
  - (a) arrangements by which Shareholders may electronically access the AGM proceedings and observe and/or listen to the live audio-visual webcast or live audio-only stream;
  - (b) arrangements by which Shareholders may submit comments, queries and/or questions to the Chairman of the AGM (the “Chairman of the Meeting”) in advance of the AGM;
  - (c) arrangements by which the Board and the management may address substantial and relevant comments, queries and/or questions before the AGM; and
  - (d) arrangements by which Shareholders may appoint the Chairman of the Meeting as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM.

Details of the steps for pre-registration for the live audio-visual webcast or live audio-only stream, submission of comments, queries and/or questions in advance of the AGM and submission of Proxy Forms to appoint the Chairman of the Meeting to attend, speak and vote at the AGM are set out in the Appendix of this announcement.

## 5. Key dates and times.

Key Dates and Times	Actions to be taken by Shareholders
Monday, 5 April 2021	Shareholders may begin to pre-register for the live audio-visual webcast or live audio-only stream of the AGM and submit Proxy Forms to appoint the Chairman of the Meeting to attend, speak and vote at the AGM at the URL <a href="https://rebrand.ly/YHI-International-AGM-2021">https://rebrand.ly/YHI-International-AGM-2021</a> .
10.00 a.m. on Friday, 16 April 2021	Deadline for CPF or SRS investors who wish to appoint the Chairman of the Meeting as proxy to approach their respective CPF Agent Banks/SRS operators to submit their votes.
5.00 p.m. on Friday, 16 April 2021	Deadline for Shareholders to submit comments, queries and/or questions in advance of the AGM.
10.00 a.m. on Sunday, 25 April 2021	Deadline for Shareholders to: (a) pre-register for the live audio-visual webcast or live audio-only stream; and (b) submit Proxy Forms to appoint the Chairman of the Meeting to attend, speak and vote at the AGM.
5.00 p.m. on Monday, 26 April 2021	Shareholders, who have pre-registered for the live audio-visual webcast or live audio-only stream and who have been verified by the Company's Share Registrar, Tricor Barbinder Share Registration Services (a division of Tricor Singapore Pte. Ltd.), will receive an email which will contain the user ID and password details as well as the URL to access the live audio-visual webcast or the toll-free telephone number to access the live audio-only stream (the " <b>Confirmation Email</b> ").  Shareholders, who have pre-registered for the live audio-visual webcast or live audio-only stream but who have not received the Confirmation Email by 5.00 p.m. (Singapore time) on Monday, 26 April 2021, should contact the Company's Share Registrar, Tricor Barbinder Share Registration Services (a division of Tricor Singapore Pte. Ltd.) at <b>+65 6236 3550 or +65 6236 3555</b> , between 9.00 a.m. and 5.00 p.m. on Tuesday, 27 April 2021 or between 9.00 a.m. and 10.00 a.m. on Wednesday, 28 April 2021 for assistance.
10.00 a.m. (Singapore time) on Wednesday, 28 April 2021	Shareholders may participate at the AGM via electronic means by: (a) accessing the URL in the Confirmation Email and entering the user ID and password to access the live audio-visual webcast; or (b) calling the toll-free telephone number to access the live audio-only stream.
5.00 p.m. on Friday, 7 May 2021 <sup>1</sup>	Record date for the purpose of determining Shareholders' entitlements to the first and final one-tier tax exempt dividend of 3.30 cents per ordinary share for the financial year ended 31 December 2020.

<sup>1</sup> Shareholders should refer to the Company's announcement dated 5 April 2021 entitled "*Notice of Record Date and Dividend Payment Date*" for full text of the announcement in relation to the first and final one-tier tax exempt dividend for the financial year ended 31 December 2020.

Key Dates and Times	Actions to be taken by Shareholders
Tuesday, 18 May 2021	Payment of first and final one-tier tax exempt dividend to entitled Shareholders.

**Important reminder: Due to the constantly evolving COVID-19 situation in Singapore, the Company may be required to change the arrangements for the Annual General Meeting at short notice. For the latest updates on the arrangements for the Annual General meeting, Shareholders should check the Company's website at the URL [www.yhigroup.com/investor/agm2021](http://www.yhigroup.com/investor/agm2021). Such updates will also be made available on SGXNET at the URL <https://www.sgx.com/securities/company-announcements>.**

By Order of the Board

Tay Tian Hoe Richard  
Executive Chairman and Group Managing Director

5 April 2021

## Appendix

Shareholders may electronically access the AGM proceedings and observe and/or listen to the live audio-visual webcast or live audio-only stream via their mobile phones, tablets or computers, submit comments, queries and/or questions to the Chairman of the Meeting in advance of the AGM and submit Proxy Forms to appoint the Chairman of the Meeting to attend, speak and vote on his/her/its behalf at the AGM.

To do so, Shareholders will need to complete the relevant steps below.

Steps	Details
<p>Pre-registration for the live audio-visual webcast or live audio-only stream</p>	<p><b>Shareholders must pre-register at the URL <a href="https://rebrand.ly/YHI-International-AGM-2021">https://rebrand.ly/YHI-International-AGM-2021</a> from Monday, 5 April 2021 until 10.00 a.m. (Singapore time) on Sunday, 25 April 2021 to enable the Share Registrar, Tricor Barbinder Share Registration Services (a division of Tricor Singapore Pte. Ltd.) to verify their status as Shareholders of the Company.</b></p> <p>Following the verification, authenticated Shareholders will receive an email by 5.00 p.m. (Singapore time) on Monday, 26 April 2021 which will contain the user ID and password details as well as the URL to access the live audio-visual webcast or the toll-free telephone number to access the live audio-only stream (the “<b>Confirmation Email</b>”).</p> <p>Shareholders, who have pre-registered for the live audio-visual webcast or live audio-only stream but who have not received the Confirmation Email by 5.00 p.m. (Singapore time) on Monday, 26 April 2021, should contact the Company’s Share Registrar, Tricor Barbinder Share Registration Services (a division of Tricor Singapore Pte. Ltd.) at <b>+65 6236 3550 or +65 6236 3555</b>, between 9.00 a.m. and 5.00 p.m. on Tuesday, 27 April 2021 or between 9.00 a.m. and 10.00 a.m. on Wednesday, 28 April 2021 for assistance.</p>
<p>Submission of comments, queries and/or questions in advance of the AGM</p>	<p><b>Shareholders will not be able to comment, raise queries and/or ask questions at the AGM during the live audio-visual webcast or live audio-only stream. It is therefore important for Shareholders to submit comments, queries and/or questions to the Chairman of the Meeting in advance of the AGM.</b></p> <p><b>Submission of comments, queries and/or questions.</b> Shareholders may submit comments, queries and/or questions related to the resolutions in the Notice of AGM to the Chairman of the Meeting in advance of the AGM in the following manner:</p> <p>(a) By post – Shareholders may submit their comments, queries and/or questions by post to the registered office of the Company at No. 2 Pandan Road Singapore 609254 (Attention: Group CFO).</p> <p>(b) By electronic means – Shareholders, who have pre-registered registered for the live audio-visual webcast or live audio-only stream, may submit their comments, queries and/or questions by email to <a href="mailto:yhi-agm@yhi.com.sg">yhi-agm@yhi.com.sg</a>.</p> <p>Comments, queries and/or questions submitted by Shareholders should be accompanied by the Shareholders’ full name, address and the manner in which the Shareholder holds Shares in the Company.</p>

Steps	Details
	<p><b>Deadline to submit comments, queries and/or questions.</b> Shareholders must submit all comments, queries and/or questions by 5.00 p.m. (Singapore time) on Friday, 16 April 2021.</p> <p><b>Addressing comments, queries and/or questions.</b> The Company will publish its responses to comments, queries and/or questions on the Company's website at the URL <a href="http://www.yhigroup.com/investor/agm2021">www.yhigroup.com/investor/agm2021</a> and on SGXNET at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a> by Monday, 26 April 2021.</p> <p><b>Minutes of AGM.</b> The Company will publish the minutes of AGM on the Company's website at the URL <a href="http://www.yhigroup.com/investor/agm2021">www.yhigroup.com/investor/agm2021</a> and on SGXNET at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a> within one (1) month after the AGM.</p>
<p>Submission of Proxy Forms to appoint the Chairman of the Meeting to attend, speak and vote at the AGM</p>	<p><b>Appointment of Chairman of the Meeting as proxy.</b> A Shareholder (whether individual or corporate) must appoint the Chairman of the Meeting as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM in accordance with the instructions on the Proxy Form if such Shareholder wishes to exercise his/her/its voting rights at the AGM.</p> <p><b>Specific instructions as to voting must be given.</b> Where a Shareholder (whether individual or corporate) appoints the Chairman of the Meeting as his/her/its proxy, he/she/it must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the Proxy Form, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.</p> <p><b>Submission of Proxy Forms.</b> The Proxy Form must be submitted to the Company in the following manner:</p> <p>(a) if submitted by post, be lodged with the Company at No. 2 Pandan Road Singapore 609254; or</p> <p>(b) if submitted by way of electronic means, be submitted via email to the Company at <a href="mailto:yhi-agm@yhi.com.sg">yhi-agm@yhi.com.sg</a>,</p> <p>in either case, by 10:00 a.m. on Sunday, 25 April 2021.</p> <p>A Shareholder who wishes to submit the Proxy Form must first download, complete and sign the Proxy Form, before submitting it by post to the address provided above, or by scanning and submitting it by way of electronic means via email to the email address provided above.</p> <p><b>In view of the current COVID-19 advisories issued by the relevant authorities in Singapore and the related safe distancing measures in Singapore, Shareholders are strongly encouraged to submit the completed Proxy Forms by way of electronic means via email.</b></p> <p>CPF or SRS investors who wish to appoint the Chairman of the Meeting as proxy to approach their respective CPF Agent Banks/SRS operators to submit their votes before 10.00 a.m. on 16 April 2021.</p>